**Clerk to the Council:**

**Sandra Windross**

**11 Dunroyal Close, Helperby, York, YO61 2NH**

**Tel: 07843528339 Email: raskelfparishcouncil@gmail.com**

You are summoned to attend the Annual Meeting of Raskelf Parish Council on

**Monday 19 May 2025** to commencing immediately after the Annual Parish Assembly to be held at 7pm in **Raskelf Village Hall**.

Members of the press and public are welcome to attend and listen to the proceedings. Members of the public may speak at the Chairmans discretion for up to two minutes.

The public and the press have a right to record, film or broadcast Parish Council Meetings. It would be helpful if the Clerk could be advised in advance, in order that the Parish Council provide reasonable facilities to meet the needs of the person filming.

**Sandra Windross (Mrs) 13 May 2025**

**Clerk to the Council**

**AGENDA**

**1. ELECTION OF CHAIRMAN**

**2. ELECTION OF VICE CHAIRMAN**

**3. APOLOGIES FOR ABSENCE – received from Cllr Alyson Baker**

**4. DECLARATIONS OF INTEREST**

To receive any declarations of interest not already declared under the Council's code of conduct or members Register of Disclosable Pecuniary interests and to receive and consider any applications for dispensation.

**5. MINUTES OF THE LAST MEETING**

 To approve the minutes of the last Meeting held on 3rd March 2025

**6. PUBLIC FORUM**

An opportunity for members of the public to comment on Agenda Items

**7.** **NYC MATTERS**

 7**.1** To receive any reports and information on NYC matters

**8. CO-OPTION OF PARISH COUNCILLOR**

**9. PLANNING MATTERS**

 **9.1** To consider the following planning application:

 None Received at the time of publication of the Agenda

Any applications received between publication of the agenda and the date of the meeting will be dealt with at the meeting.

**9.2** To note the following planning decisions

 None Received at the time of publication of the Agenda

**10. CHILDRENS PLAY AREA**

To consider the email received from Sovereign Play regarding inspections of the play area

**11. FINANCIAL MATTERS**

 **11.1** To note and approve year end accounts

 **11.2** To certify Raskelf Parish Council as exempt from external audit for fiscal year 2024/25

 **11.3** To note the Annual Internal Audit report for 2024/25 included at page 4 of the Annual Governance and Accountability Return 2024/25.

 **11.4** To approve Section 1 – Annual Governance Statement 2024/25 for Raskelf Parish Council on page 5 of the Annual Governance and Accountability Return 2024/25

 **11.5** To approve Section 2 – Accounting Statements 2021/22 for Raskelf Parish Council on page 6 of the Annual Governance and Accountability Return 2024/25

 **11.6** To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015, S12020/404 The Accounts and Audit (Coronavirus) (Amendment) Regulations 2020 and The Transparency code for Small Authorities

 11**.7** To approve the following payments

 Clerks Salary and expenses £862.16

 YLCA Subscriptions £244.00

 Royal British Legion payment for the wreath for VE day £

 Fitzgerald-Harts solicitors obtaining office copy entries £25.00

 HMRC PAYE £1,169.24 as per schedule

11.8 To consider any Grant applications received by the Clerk

**12. CORRESPONDENCE TO NOTE AND ACTION**

 12.1 Various e-mails from YLCA

**13. MINOR MATTERS FOR INCLUSION ON NEXT AGENDA**

To bring to the attention of the Council or the Clerk any minor matters of business and agenda items for the next meeting.

**14. To confirm the date of the next meeting 7 July 2025**